

**IQAC Meeting - Minutes of the Meeting (09 January 2026)**

**Meeting Details:**

- **Date:** 09 January 2026
- **Time:** 10:00 AM
- **Venue:** Kalpvriksha Conference Room (Ground Floor, SIESCOMS)
- **Convener:** Dr. Madhavi Dhole (I/C Director and IQAC Chairperson)

**Attendees:**

- Dr. Madhavi Dhole – I/C Director & IQAC Chairperson (Convener)
- Dr. Shilpa Mahalle – Faculty Coordinator, IQAC
- Dr. Ira – Faculty Member, IQAC
- Mr. Subramaniyan Neelakandan – Industrialist Nominee, IQAC Member
- Dr. Vishwanathan – Management Nominee, IQAC Member
- Dr. Abhishek Deokule – Faculty Member, IQAC
- Dr. Dipti Periwal – Faculty Member, IQAC
- Ms. Manisha Rane – I/C Registrar, IQAC Member
- Ms. Rachna Jadhav – Administrative Staff, IQAC Member

**Agenda:**

**1. Confirmation of previous IQAC meeting minutes**

Review and approval of the minutes and follow-up status of the previous IQAC meeting.

**2. Planning and review of quality initiatives**

Review of ongoing and proposed quality initiatives for students and faculty, including training, certifications, academic enrichment, and institutional forums (IIC, CIS).

**3. Review and presentation of faculty achievements and academic contributions**

Review of faculty and institutional academic progress, including FDPs, research presentations, conferences, industry tie-ups, placements, innovation, entrepreneurship, and experiential learning.



**Proceedings:**

**Opening:** Dr. Madhavi Dhole (Chairperson, IQAC) welcomed all members and reiterated the importance of IQAC as a steering mechanism for continuous quality improvement, academic governance, and institutional effectiveness. The agenda was then taken up sequentially.

**Agenda 1: Confirmation of Previous IQAC Minutes**

- Dr. Shilpa Mahalle presented the minutes of the previous IQAC meeting and briefed the committee on progress against key follow-ups.
- The committee reviewed the minutes and noted continuity of initiatives discussed earlier.
- **Resolution:** The minutes were unanimously approved by the members present, with no amendments suggested.

**Agenda 2: Planning and Review of Quality Initiatives**

**2.1 Structured Planning and Calendar Scheduling:**

- Mr. Subramaniyan Neelakandan recommended that IQAC meetings and other institutional review meetings be scheduled through **official calendar invites** well in advance, to support better planning, preparedness, and participation.
- The committee agreed that calendar-based scheduling will streamline coordination and reduce last-minute constraints.
- **Action Direction:** IQAC-related meetings and key academic review sessions will be planned and circulated via official calendar invitations as far as feasible.

**2.2 Admissions Status and Academic Readiness:**

- Dr. Madhavi Dhole apprised the members of the admissions status for the academic cycle:
  - **MMS:** 186 students
  - **MCA:** 120 students
- She noted that admissions reflect continued program demand and place a responsibility on the institute to ensure strong academic delivery, adequate student support systems, and robust academic scheduling.



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- Ms. Manisha Rane (I/C Registrar) seconded the update and added that admission-linked documentation, division allocation, and administrative coordination will be aligned to ensure smooth academic operations and compliance requirements.
- Dr. Dipti Periwal supported the point and noted that intake-linked planning should also factor in classroom delivery quality, student engagement mechanisms, and assessment hygiene.
- The committee took note of the admission figures and emphasized structured planning to ensure consistent learning experience at the programme level.

### 2.3 Student-Centric Skill and Value-Add Initiatives:

Dr. Shilpa Mahalle briefed the committee on student-focused quality initiatives planned and/or underway:

- **Excel training for students** to strengthen workplace readiness and data-handling competence.
- **Communication skills interventions** to improve professional communication, presentation ability, and interview readiness.
- **Power BI training for MMS students** to build analytics capability and improve employability alignment with current industry demand.
- Introduction of value-added certificate courses such as:
  - **Certificate in Climate and Risk Management**
  - **Certificate in Equity Investment**
- Members acknowledged that these initiatives support outcome orientation, employability, and skill enhancement beyond curriculum delivery.

### 2.4 Faculty Development and IQAC-led Capacity Building:

- Dr. Shilpa Mahalle updated the committee on faculty initiatives including:
  - **Case Study Workshop by Dr. Amar Saxena**, aimed at improving case writing and classroom application.
  - **Upcoming FDP on AI in Academic Writing and Research**, aimed at improving research productivity, academic writing quality, and responsible tool usage.
- Dr. Madhavi Dhole also highlighted broader faculty engagement in:
  - FDPs on AI, **Indian Knowledge Systems (IKS)**, and **ATAL FDPs**



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- Faculty completion of SWAYAM / NPTEL courses
- Early movement towards **patent publication**, especially in the MCA ecosystem
- Dr. Abhishek Deokule supported the emphasis on faculty upskilling and noted that structured faculty development strengthens pedagogic consistency and research culture across programs.

### 2.5 IIC Activities and CIS Sessions:

- Dr. Shilpa Mahalle briefed the committee on **IIC activities conducted from June 2025 to January 2026**, including innovation awareness and student engagement initiatives.
- Updates were also shared on **CIS sessions**, which aim to deepen industry-academia interface through expert interactions and applied learning discussions.
- The committee acknowledged these platforms as important for innovation mindset building and industry relevance.

### 2.6 Ongoing Institutional Initiatives and Related Discussion Points:

- Dr. Madhavi Dhole apprised the committee that the institute continues to involve alumni in various academic and institutional initiatives from time to time, including student interactions, mentoring support, guest sessions, and other engagement opportunities. In view of the institute's large alumni base, the committee noted the value of continuing such participation in a structured and meaningful manner.
- It was discussed that the institute has been regularly organizing industry stalwart talks, CIS sessions, workshops, seminars, and similar academic interactions as part of its ongoing efforts to strengthen student learning, industry exposure, and academic enrichment. The committee acknowledged these initiatives as valuable contributors to the institutional learning environment.
- The possibility of further strengthening consultancy opportunities and industry linkages was also taken up for discussion. In this context, the committee noted that continued engagement with relevant industry bodies and associations could support institutional outreach and collaborative opportunities.



**Agenda 3: Review and Presentation of Faculty Achievements and Academic Contributions**

**3.1 Academic Conferences and Research Platforms:**

- Dr. Madhavi Dhole shared updates on key research platforms:
  - Upcoming international conference **IC-NBITS 2026** (International Conference on Nation-Building through Innovation, Technology and Sustainability)
  - Student research conference “**Sanshodhan**” to promote student research orientation and paper presentation culture
- Members noted that these platforms help build institutional academic visibility, scholarly output, and research culture among students and faculty.

**3.2 Placement Readiness, Industry Tie-ups, and Outcomes:**

Dr. Ira briefed the committee on employability initiatives and strategic tie-ups:

- **Board Infinity** tie-up for career discovery and profiling
- **LineupX** tie-up for placement ERP support and process strengthening
- **Human Capitalist** collaboration for CV strengthening and employability readiness
- **YES Securities MoU** for On-the-Job Training (OJT) opportunities

Placement outcomes were also highlighted:

- **Highest package:** approximately ₹17.5 LPA
- **Highest SIP stipend:** approximately ₹60,000

The committee appreciated the progress and emphasized continuity in quality placement readiness interventions.

**3.3 Experiential Learning through Field Visit:**

- Dr. Shilpa Mahalle briefed the members about the MMS student field visit to **Sahyadri Farms, Nashik**.
- She noted that students were exposed to real-world organizational practices across multiple management functions such as **operations, accounting exposure, process understanding, and overall business integration**, thereby reinforcing classroom learning through experiential engagement.



- The committee acknowledged the value of structured field immersion as a quality initiative.

### Recommendations and Action Points:

Based on member deliberations, the following recommendations were discussed and noted for follow-up:

1. **Trade Finance Value-Add Course (IIFT / equivalent exposure):**

Mr. Subramaniyan recommended exploring a niche value-add course in **Trade Finance** (including IIFT-linked learning inputs, where feasible) to strengthen employability in a specialized domain.

2. **Banking Alumni Mapping for Mentorship and Opportunities:**

Mr. Subramaniyan suggested mapping alumni working in banks and financial institutions over the last 3–4 years to support mentorship, opportunities, and domain inputs.

3. **Training on Banking Products and Core Banking Tools:**

Dr. Vishwanathan emphasized structured training on **banking products** and exposure to **core banking software/tools**, as relevant for BFSI readiness.

4. **Identifying Up-and-Coming Banks for OJT, SIP, and Final Placements:**

Dr. Vishwanathan requested Dr. Ira to identify emerging banks and strengthen industry outreach for OJT, SIPs and placements. He also advised coordination with **Ms. Sushmita** for targeted banking outreach.

### Key Highlights of the Meeting:

- **Unanimous Approval of Previous IQAC Minutes**

The minutes of the previous IQAC meeting were reviewed and approved unanimously by the members. The committee noted continuity in quality initiatives and acknowledged progress on earlier deliberations, reaffirming the institute's commitment to systematic academic governance and quality assurance.

- **Admissions Review and Academic Readiness**

The admissions status for the current academic cycle was reviewed, with **186 students admitted to the MMS programme** and **120 students to the MCA programme**. The committee discussed the implications of intake on academic delivery, infrastructure utilization, and student support mechanisms. The I/C Registrar and faculty representatives



reinforced the need for coordinated academic and administrative planning to maintain consistency in teaching quality and learner experience.

- **Strengthening Planning and Governance Mechanisms**

The suggestion to schedule IQAC and key academic meetings through advance calendar invitations was noted as a governance-strengthening measure. The committee agreed that structured scheduling would enhance preparedness, participation, and institutional efficiency in decision-making processes.

- **Student-Centric Quality and Employability Initiatives**

A range of structured student development initiatives were reviewed, including Excel training, communication skill development, and Power BI certification for MMS students. The introduction of certificate courses in **Climate and Risk Management** and **Equity Investment** was highlighted as a strategic move to expose students to emerging and niche domains, thereby strengthening employability and industry relevance.

- **Faculty Development and Research Capacity Building**

The committee took note of multiple IQAC-supported faculty initiatives, including a case study writing workshop and an upcoming FDP on AI in academic writing and research. Faculty participation in FDPs on AI, Indian Knowledge Systems (IKS), ATAL programmes, and completion of SWAYAM/NPTEL courses was acknowledged as contributing to pedagogical enhancement, curriculum relevance, and sustained research orientation.

- **Innovation, Industry Interface, and Institutional Forums**

Activities conducted under the Institution's Innovation Council (IIC) from June 2025 to January 2026 were reviewed, along with CIS sessions aimed at strengthening industry-academia engagement. These platforms were recognized as instrumental in fostering innovation mindset, applied learning, and industry awareness among students.

- **Academic Conferences and Research Platforms**

The upcoming international conference **IC-NBITS 2026** and the student research conference **Sanshodhan** were acknowledged as important academic platforms for research dissemination, faculty–student scholarly engagement, and institutional visibility at national and international levels.

- **Industry Tie-ups and Placement Outcomes**

Strategic collaborations with Board Infinity, LineupX, Human Capitalist, and YES

Securities were reviewed in the context of career discovery, placement process strengthening, employability readiness, and on-the-job training. The committee noted



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positive placement outcomes, including a **highest package of approximately ₹17.5 LPA** and **summer internship stipends reaching ₹60,000**, reflecting improved industry alignment and student preparedness.

- **Experiential Learning and Field-Based Exposure**

The field visit to **Sahyadri Farms, Nashik**, organized for MMS students, was highlighted as a significant experiential learning initiative. The exposure enabled students to understand real-world applications of management functions such as operations, accounting, and process integration, thereby reinforcing classroom learning through practical observation.

- **Strategic Recommendations for Future Quality Enhancement**

Key forward-looking suggestions emerged from the deliberations, including exploring trade finance as a niche employability area, mapping alumni in banking and finance for mentorship and opportunities, strengthening training in banking products and core banking tools, identifying emerging banks for OJT, SIPs, and final placements, exploring international project collaborations, tracking student entrepreneurs for incubation support, deepening alumni engagement, inviting industry leaders for leadership talks, and exploring consultancy opportunities through industry associations.

### **Adjournment:**

Dr. Madhavi Dhole thanked all members for their valuable suggestions and active participation. The meeting was adjourned after completion of all agenda items, with emphasis on systematic follow-up of the recommendations.

Approved by:

**Dr. Madhavi Dhole**

Chairperson, IQAC



**Action Taken Report (ATR)**

*Based on the IQAC Meeting held on January 09, 2026*

<b>Institution</b>	SIES College of Management Studies
<b>Prepared for</b>	Internal Quality Assurance Cell (IQAC)

**Purpose of the Report**

This Action Taken Report presents the follow-up status on the discussions and continuity items recorded in the IQAC meeting held on January 09, 2026.

**Overall Progress Snapshot**

Student-centric quality initiatives, faculty development activities, experiential learning programmes, conferences, committee-led events, and collaborative institutional initiatives have been carried forward during the review period.

**Detailed Action Taken Report**

Sr. No	Action point / continuity item	Action taken / Progress for ATR	Status
1	Advance calendar-based scheduling of IQAC and key academic review meetings	Calendar-based scheduling has been initiated for institutional review meetings to improve preparedness and participation.	Implemented / Ongoing
2	Admission-linked academic and administrative readiness for MMS and MCA cohorts	Academic and administrative planning has been aligned with student intake to support smooth academic operations.	Completed / Ongoing
3	Excel training, communication skills interventions, and Power BI training for students	Student development initiatives aimed at workplace readiness, communication competence, and analytics capability have been carried forward.	Completed
4	Value-added certificate courses such as Climate and Risk Management and Equity Investment	Value-added certification initiatives have been taken forward as part of employability enhancement and academic enrichment efforts.	Completed
5	Case Study Workshop by Dr. Amar Saxena and FDP on AI in Academic Writing and Research	Faculty capacity-building initiatives have been pursued through workshop and FDP support.	Completed
6	Encouraging faculty participation in FDPs, SWAYAM / NPTEL, IKS, ATAL programmes, and patent-related work	Faculty participation in development programmes, online certifications, and research-oriented activities has continued.	Ongoing
7	Review and continuation of IIC activities and CIS sessions	IIC activities and CIS sessions have continued as important platforms for innovation awareness, industry interaction, and applied learning.	Completed / Ongoing
8	Placement readiness and industry tie-ups including Board Infinity,	Placement support initiatives and industry collaborations have continued during the review period.	Ongoing



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	LineupX, Human Capitalist, and YES Securities		
9	Experiential learning through field-based exposure	Experiential learning initiatives such as field exposure and industry visits have been retained as an important quality measure.	Completed
10	Online FDP on Use of AI in Academic Writing and Research	Conducted on January 17, 2026 for faculty capacity building in academic writing and research.	Completed
11	Start Up Impulse	Organized on February 07, 2026 as an initiative to promote entrepreneurial awareness and start-up orientation.	Completed
12	Brand Roadies Intercollegiate Event	Conducted on February 21, 2026 as an intercollegiate student engagement and applied learning activity.	Completed
13	Online Workshop on AI in Research Methodology for MMS and MCA Students	Conducted on February 22, 2026 to strengthen research-related understanding and responsible use of AI tools.	Completed
14	Immersive Learning Program for Teaching and Non-Teaching Staff	Conducted on February 24, 2026 as part of institutional learning and staff development.	Completed
15	Anubodh Experiential Learning Program for MMS and MCA Batch 2025-27	Conducted on February 26, 2026 for MMS students and February 27, 2026 for MCA students as an experiential learning initiative.	Completed
16	International Research Conference on Nation-Building through Innovation, Technology and Sustainability (IC-NBITS )2026	Conducted on March 13 and 14, 2026 as a major academic and research platform of the institute.	Completed
17	SheTradeExpo by Women Empowerment Committee 2025-26	Organized on March 17, 2026 as a special exhibition promoting women-centered participation and engagement.	Completed
18	Break the Silence Role Play by POSH and CSR Committee	Conducted on March 25, 2026 as an awareness initiative on gender sensitivity and related social issues.	Completed
19	POSH Session for MMS Students	Conducted on April 07, 2026 as part of student awareness and sensitization initiatives.	Completed
20	Sanshodhan Student Research Conference	Conducted on April 18, 2026 to encourage student research orientation and presentation culture.	Completed
21	Nukkad Natak by CSR and IQAC	Scheduled for April 23, 2026 as a collaborative awareness and outreach initiative.	Completed
22	IKS Book Launch	Scheduled for April 24, 2026 as part of the institute's academic and knowledge enrichment initiatives.	Completed

Approved by:

**Dr. Madhavi Dhole**

Chairperson, IQAC

